THE FIRST CLIENT CHECKLIST

5 steps to land a first online client, plus a worksheet.

This is my own checklist for finding a first client for an online service. No one can promise income, and it takes honest effort and patience. Work only with clients who agree to a clear scope and price in writing, follow the rules of any platform you use, and ask a professional about legal or tax questions. The five steps and the worksheet pages are my own.

THE 5 STEPS

1. Pick one skill people already pay for, like writing, design, bookkeeping help or video editing. Choose something you can do well today.
2. Write your offer in one sentence. Say who you help and what they get.
3. Message ten people you know or find in a small local group. Be honest that you are just starting out.
4. Offer a small paid trial with a clear scope. Put the details in writing so both sides agree.
5. Do great work, then ask for an honest review. A good review helps the next person say yes.

MY OFFER

Question	My answer
The skill I will sell	
Who I help	
What they get	
My first small trial	

MY FIRST TEN

Person or group	Date I asked

BEFORE I START WORK

- The scope is in writing
- The price and date are agreed
- I know how I will be paid
- I will ask for a review when it is done

Educational only. My own checklist. No results promised.

Now put it in front of more people.

- I sell ready-made business lists to reach customers by email. Message me LIST.
- Free community, more plays like this: skool.com/unlimitedleads
- Find and verify the emails free: EmailClik.com